

Tiverton Municipal Buildings Feasibility Advisory Committee
Regular Meeting Minutes
July 27, 2010 at 7:00 p.m.
Town Hall, 343 Highland Rd., Tiverton, RI

1. Call to order: 7:00 p.m.
2. In attendance: Louis Cabral, Laura Epke, Lisa Glowacki, Jay Lambert, Bob Martin, Barbara Pelletier, Lynn Perrault and Diane Harris
3. Approval of Minutes: July 13, 2010 regular meeting:
 - a. motion to approve minutes as amended by B.M.: seconded by L.C.
Unanimous approval
4. Update: Survey returns/web site info/letter to editor:
 - a. surveys are starting to be organized but nothing to report yet
 - b. letter sent to Sakonnet Times -- should be in this week's paper (July 26th)
 - c. J. L. under survey: spoke with Jim Goncalo, Jim asked if the committee has considered bringing in an engineer and architect. Laura commented that our recommendations will most likely include hiring professionals.
5. Update: Documentation of current space/storage usage - update
 - a. no update
6. Before going on to RFP (Request For Proposal) discussion of information regarding Indian burial grounds:
 - a. Barbara raised concerns about the necessity to inform the "Indians". Lisa reiterated to the group the advice from the Town Solicitor that disclosure at a sale is the extent of the owner's responsibility. Lou used a hypothetical example to explain the process. (If the property were being considered by say, a developer; the developer would have a due diligence period where the developer would review all and any pertinent information on the site. At the end of this, the buyer would make a choice as whether to move ahead or walk away from the purchase. Any disclosure would be made to the potential buyer when this is happening.) B.M. made a motion: No further discussion regarding potential burial parcel will take place. The information to date will be disclosed at a sale of Nonquit property. L.C. seconded the motion. 6 in favor, 1 abstaining

7. Update & discussion: RFP for Nonquit

- a. The next Town Council meeting will be regarding the Tiverton Yacht Club. This is not the time to put the Request For Proposal on the Town Council agenda. The committee will ask that the Request For Proposal be placed on the agenda after. A memo to clarify the Request For Proposal as opposed to a Realtor package will be created. Laura and Lou will develop the memo for the Town Council. L.C. shared a sample Request For Proposal from another town.
- b. A discussion followed regarding the confusion between the Request For Proposal and the community discussion spoken of at the previous meeting. Are these the same? Are they different? Is one more important than the other? They are two separate things. One is the Request For Proposal and the second is the community discussion. They are different but one is not more important than the other, and they can take place simultaneously.

8. Nonquit meeting – organize/determine meeting content & date:

- a. Laura has contacted the School Department to ask about using the High School Library for the Nonquit meeting. Bob mentioned the possibility of using the Senior Center as well. Laura will find out about using one or the other with the first choice being the High School Library.
- b. The target date for the meeting is August 25, 2010, at 7:00 p.m.
- c. The committee reviewed and made modifications to a possible power point presentation for the meeting. Lynn will make the adjustments to the presentation. For the presentation the committee will need a lap top, screen and LCD projector. For the break out sessions chart paper, markers, colored index cards, and topic cards will be needed.

9. Before adjourning Lisa asked what building will be the next to focus on.

- a. The Judson Street building will be placed on the agenda for the next meeting.

10. To-Do List

- a. Laura and Lou will develop the memo for the Town Council.
- b. Laura will find out about using one or the other with the first choice being the High School Library.
- c. Lynn will make the adjustments to the presentation.

11. Set Next Meeting Date: August 17, 2010, 7:00 p.m., Town Hall

12. Adjourn: B.M. motioned to adjourn at 8:57 p.m. L.C. seconded.